

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

October 1, 2012

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9:00 a.m. this 1st day of October, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Also present were: Assistant District Attorney James Robertson, David Tinsley, Denise Ellison, Melinda Duke, James Williams, Valorie Mattheus, Gayla Sukenis, Rhett Burnett, James Johnson, Keri Lyles, Jessica Bruha, Travis Shroyer, James Bolling, Chris Tipton, Sally Clark, Irene Franks, David Mobley, Don Helms, Deborah Hemphill, Stephen Davis, Jason Pershica, Christine Cartmell, Lisa McWhirter, Annette Pretty, Mickey McGowen, Marvin Herrian, Ann Farrow, Dan Cary, Jose Chavez, Mona Nelson, Teresa Heard, Nancy Brandt, Earl Cox, Jim Reynolds, Rhonda Hall, Diane Dye, Carol Frazier and Peggy Laizure.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the Minutes: of the Regular Meeting of September 24, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by George Skinner, to award County Bid – #HWY-1576 – Four-Month (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt) per bid summary sheet. The bid term will be from October 10, 2012 through February 9, 2013.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Upon the recommendation of Assistant District Attorney James Robertson, Rod Cleveland moved, seconded by Rusty Sullivan, to strike the Renewal Maintenance Agreement between the Cleveland County Assessor and Sooner Copy Machines from July 1, 2012 through June 30, 2013 for the following:

- a. Sharp MX5500N @ \$70.00 per month for 7,000 copies & copy charge of \$0.01 B/W & \$0.08 Color.
- b. Kip 3100 Wide Format @ \$0.08 per square foot.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

The following Safety Awards were given to County Employees. Each received a certificate and a \$20 gift certificate:

Assessor’s Office – 15 years, Diane Dye, Ann Farrow; 10 years, Cindy Cero.

Treasurer’s Office – 10 years, Teresa Heard, Nancy Brandt.

Election Board – 15 years, Annette Pretty.

County Clerk’s Office – 10 years, Christine Cartmell, Lisa McWhirter.

District #2 – 10 years, Mickey McGowen; 5 years, Marvin Herrian.

Court Clerk’s Office – 15 years, Irene Franks; 10 years, Sally Clark, Carol Frazier.

Sheriff’s Office – 15 years, David Mobley; 10 years, Pat Adams, Don Helms, Earl Cox; 5 years, Travis Shroyer, James Bolling, Chris Tipton, Deborah Hemphill, Stephen Davis, Jason Pershica.

Court Clerk Rhonda Hall and Fairgrounds supervisor Bryan Jenkins, both received a jacket for 25 years of service to the county.

Undersheriff Rhett Burnett reported a prisoner count of 396. He said there were 60 with J&S’s and 16 sentenced without J&S’s.

Rod Cleveland moved, seconded by George Skinner, to Rescind and Re-Award Bid #HWY-1573 – Rescind awarded items from Jim Johnson Oil Co. to Fentress Oil Co. on pages 2 and 11 for Bulk Oils, Lubricants and Antifreeze. Purchasing Agent Melinda Duke said Fentress had listed the same product under a different description.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the disposal of the following equipment for Cleveland County District #3:

- a. D330-27 Chainsaw
- b. D330-42 Chainsaw
- c. D330-43 Chainsaw

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the disposal of the following state-owned equipment in the Court Clerk’s Office which was traded:

- a. JCP 330 DC7600 Computer

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

George Skinner, moved, seconded by Rusty Sullivan, to approve the disposal of the following state-owned equipment in the Judge’s Office which was traded:

- a. L218.217.PH Printer M2727 printer

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Upon the recommendation of Assistant District Attorney James Robertson, Rusty Sullivan moved, seconded by George Skinner to table the application for Permit-Utility line/pipeline installation on County Right a-way by West Star Operating Company.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by George Skinner, to approve the letter of endorsement designating the Association of Central Oklahoma Governments (ACOG) to administer and staff the regional Economic Development District.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the purchase of one (1) additional MotorGrader from Warren Cat, Warren Power & Machinery, Inc., for District #2, Bid #COM1-1550, with option #2 in the amount of \$247,450.00. Rod Cleveland said that last week, the lease agreement was approved and this is for the purchase of a MotorGrader.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

George Skinner moved, seconded Rusty Sullivan, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

13-0148 – SM2	12-4231 – CCJC2
13-0901– CFBC2	12-4829 – CFBRE2
13-0489 – T2A	
13-0889 – T2A	

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders submitted for the following Departments:

**a. District #1 Warehouse:**

13-1946 – T2A	Farm Plan, Inc. – Atwoods	\$ 600.00
13-1968 – T2A	Mid-West Hose & Specialty	\$ 1,000.00
13-1969 – T2A	Hoseco, Inc.	\$ 1,000.00
13-1971 – T2A	National Fastener Corporation	\$ 500.00
13-1972 – T2A	HITECH Auto Service	\$ 1,500.00
13-1984 – T2A	Weldon Parts Inc.	\$ 1,000.00
13-1993 – T2A	T & W Tire	\$ 1,500.00

**b. District #2 Warehouse:**

13-1965 – T2A	Chappell Supply	\$ 2,000.00
---------------	-----------------	-------------

**c. District #3 Warehouse:**

13-1935 – T2A	Fastenal Industrial & Construction Supplies	\$ 500.00
13-1947 – T2A	W.W. Grainger, Inc.	\$ 500.00
13-1948 – T2A	Metro Glass, Inc.	\$ 500.00
13-1957 – T2A	Waste Disposal Services, Inc.	\$ 300.00
13-1994 – T2A	Pat’s Machine	\$ 4,923.94
13-1995 – T2A	Dave’s Small Engine Repair, Inc.	\$ 1,500.00

**d. Cleveland County Sheriff’s Office:**

13-1964 – CCJC2	Aramark Correctional Services, LLC	\$ 20,000.00
13-1966 – CFBC2	Aramark Correctional Services, LLC	\$ 26,000.00
13-1982 – CFBRE2	Copelin’s Office Center	\$ 1,000.00
13-1988 – CFBRE2	Locke Supply Company	\$ 300.00
13-1989 – CFBJ2	Occupational Health Centers SW P.A.	\$ 250.00
13-1990 – CFBJ2	Pitney Bowes	\$ 142.98
13-1991 – CFBJ2	Darrell W. Cobb	\$ 225.00
13-1992 – CFBRE2	Darrell W. Cobb	\$ 195.00

**e. Cleveland County Fair Board:**

13-1820 – FF2	The Norman Transcript	\$ 2,500.00
13-1821 – FF2	OPUBCO Communications Group	\$ 1,500.00
13-1918 – FF2	Waters Electric Inc.	\$ 1,500.00

**f. Cleveland County Treasurer’s Office:**

13-1784 – C2 Joe B. Lawter, P.C. \$ 5,000.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to **approve Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13

a. General Fund	\$ 50,053.39
b. Highway Fund	215,853.06
c. Health Fund	9,388.65
d. Sheriff Service Fee Fund	3,189.69
e. Sheriff Commissary Fund	4,200.58
f. Sheriff Jail Fund	4,016.61
g. Sheriff Revolving Fund	3,476.96
h. Treasurer Certification Fee Fund	520.36
i. Fair Board Fund	2,212.03

FY 11/12

a. General Fund	\$ 19,935.42
-----------------	--------------

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

There was no New Business to come before the Board.

Rusty Sullivan said Gov. Fallin had lifted the state Burn Ban. Dan Cary said he was urging people to still be careful when burning. Twelve Corners Baptist Church will be open for about two weeks to help people file for FEMA and other aid resulting from the recent wildfires. Also, fire departments can meet at Slaughterville Town Hall to ask for reimbursement for fighting the wildfires.

There were no Public Comments.

Rusty Sullivan moved at 9:22 a.m., seconded by George Skinner, to adjourn.  
The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

(Clerk’s note: Agenda was filed Sept. 28 @8:42 a.m.)